



WEST BENGAL STATE ELECTRICITY DISTRIBUTION COMPANY LIMITED
(A West Bengal Government Enterprise)

Registered Office: Vidyut Bhavan, Block-DJ, Sector-II, Bidhannagar, Kolkata-700091
CIN-U40109WB2007SGC113473, Website: www.wbsecl.in

Circular No. : 10/2021
Dated : 10.06.2021

Sub : UAN (Universal Account Number) Activation & KYC seeding by the Employees of WBSEDCL

Ref : 1) Circular No. 07/2015 dated 31/07/2015 of the Director (HR) WBSEDCL.
2) Circular No. 06/2016 dated 14/07/2016 of the Director (HR) WBSEDCL.
3) Circular No. 28/2020 dated 04/11/2020 of the Director (HR) WBSEDCL.

In reference to above, it was advised to employees/PTS of WBSEDCL covered under the EPF & MP Act 1952 for seeding of KYC with UAN (Universal Account Number) as per requirement of Employees Provident Fund Organisation (EPFO).

But inspite of repeated advices, a few employees still have not yet been seeded KYC with UAN till date which was viewed very seriously by the EPFO Authority for such non compliances.

As intimated by EPFO Authority, no pensionable amount and it's return through ECR will be allowed i.r.o. members who have not yet seeded this KYC with UAN. As a result WBSEDCL can not transfer pensionable amount to EPFO Authority i.r.o. employees/PTS who have yet to seed the KYC with UAN. Any adverse effect on WBSEDCL as a result of non compliance on any part will be viewed very seriously.

To avoid any further complication due to non compliance of EPFO requirement, it is further advised to seed KYC with UAN by 15/06/2021.

All HR officers as well as DDOs of respective unit are hereby advised to monitor and take appropriate action in this regard. A report in this score need to be submitted/forwarded within 20/06/2021 stating the name of employees/PTS with a status of compliance, under the joint signature of Controlling Officer, HR Officer and DDO of the concerned unit, without fail.

(Sujay Sarkar)
Director (HR)
WBSEDCL

Distribution :

1. Adviser(S&V), WBSEDCL.
2. Legal Adviser, WBSEDCL.
3. Chief Engineer: Dist./Dist. Planning/RE/Dist. Projects-I/II/III/Commercial/IT&C/Hydel/PTP/Regulation/CRM/P&C/DTD/ PIDD/PSPD/ R & EM/ Solar/Hydel Constn./Communication/Corp. Monitoring, WBSEDCL.
4. Chief Engineer & Project Manager, PPSP HQ, WBSEDCL.
5. General Manager:(HR&A): Corp./T&D and PM, WBSEDCL.
6. General Manager(F&A): Corp./IA, WBSEDCL.
7. Company Secretary, WBSEDCL.
8. Project Manager, PPSP Site/RHP/TCFHP/JHP, WBSEDCL.
9. Addl. Chief Engineer, Safety/S&LP, WBSEDCL.
10. Officer on Special Duty, WBSEDCL.
11. Chief Vigilance Officer, WBSEDCL.
12. Zonal Manager: Kolkata/Burdwan/Midnapur/ Berhampur/ Siliguri Zone, WBSEDCL
13. Addl. Genl. Manager (HR&A): SSC/CLM/Corp./ES ER-I./Dist./Legal/Vigilance/ES ER-II/Recruitment & Manpower Planning/PSPD/Common Service Cell/HCM Core Team, WBSEDCL.
14. Project Manager: Siliguri/ Raiganj/ Berhampur/ Barast/ Burdwan/ Jalpaiguri/ Coochbehar/ Malda/ Balurghat/ Murshidabad-Nadia/ West Midnapur/ East Midnapur/ Bankura/ Baruipur/ Howrah-Hooghly/ Suri RE Project, WBSEDCL.
16. Addl. Genl. Manager (F&A): Corp.-Finance/B&A/MIS-ESTB/Terminal Claims/ Hydel/Dist./RE/ P&C/ Internal Audit, WBSEDCL.
17. Advisor (Corporate Communication), WBSEDCL.
18. Chief Medical Officer, WBSEDCL.
19. Resident Director, Liaison Office, New Delhi, WBSEDCL.
20. Chief Security Officer, WBSEDCL.
21. Adviser (Land),Land Acquisition Cell, WBSEDCL
22. Sr. Manager (F&A)/(HR&A), Indirect Taxes/ Budget/ Board Cell/ Estb. Corp/ CMC/ EMD/ Land Acquisition, WBSEDCL
23. Regional Manager: South 24-Parganas/ Bidhannagar/ Balurghat/ North 24-Parganas/ Howrah/ Hooghly/ Purba Burdwan/ Pachim Burdwan/ Birbhum/ Tamluk/ Midnapur/ Bankura/ Purulia/ Nadia/ Alipurduar/ Murshidabad/ Malda/ Raiganj/ Jalpaiguri/ Darjeeling/ Coochbehar Region, WBSEDCL.
24. Divisional Manager: Behala/Baruipur/Garia/ Diamond Harbour/ Canning/ Bidhannagar-I/Bidhannagar-II/ Howrah-I/ Howrah-II/ Uluberia/ Barrackpore/ Naihati/ Barasat/ Basirhat/Habra/Bongoan/ Serampore/ Singur-Haripal/ Tarakeswar/ Arambag/ Chandannagar/ Mogra/ Kalna/Katwa/Memari/Burdwan North/Burdwan South/ Durgapur/ Asansol/ Suri/ Rampurhat/Bolpur/ Tamluk/ Contai/ Haldia /Ghatal/ Midnapur/ Kharagpur/ Bankura/ Bishnupur/ Purulia/ Raghunathpur/Kalyani/ Krishnagar/ Tehatta/Berhampur/Kandi/ Raghunathganj/ North Malda/ South Malda/Uttar Dinajpur/ Dakshin Dinajpur/ Jalpaiguri/Domkal/Jiaganj/Alipurduar/ Coochbehar/ Darjeeling/Siliguri Town/ Siliguri Suburban / Kurseong/Islampur/ Kalimpong/Mal/Mathabhanga/Belda/ Egra/ Jhargram/ Khatra/ Nakashipara/ Kakdwip/Bhangar/New Town/Balurghat/Ranaghat/ Jaynagar Division, WBSEDCL. - **for further circulation as may be required under their jurisdiction.**
25. P.S. to Chairman and Managing Director/Chief Financial Officer/ Director (R&T)/ Director (HR)/ Director (Dist)/ Director (Projects)/Director (Generation)/ Executive Director(IT), WBSEDCL.